

ACTION SHEET – BOURNEMOUTH, CHRISTCHURCH AND POOLE CHILDREN’S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

Updated – 20 6 2025

Minute number	Item and	Action* *Items remain until action completed.	Lead officer	Progress – (when/ where/how update will be provided)	Outcome (where recommendations are made to other bodies)
	19 September 2024				
22	Work plan – CS Budget Working Group Childrens Services Budget Update.pdf	Decision Made: The Committee was advised that officers would provide a breakdown of agency staff and their positions within the service to the Committee. Action – Officers aware	Finance Manager		Figures will be provided by the end of June for the period ending May. To be reviewed under new recruitment and retention work following pay and reward.
	26 November 2024				
35	SEND Improvement update SEND Improvement Update.pdf	Decision Made: The officers are to come back with data regarding the rate of EHCP requests that are granted when the original request is submitted by a parent compared to when submitted by the school.	Send Service Manager		Presentation reviewed by LL and additional slide to be added.

		Action – Officers aware			Report completed for the September 2025 meeting.
41	Work plan – CS Budget Working Group Forward Plan cover report CS Nov 2023.pdf	Decision Made: That the O&S Board recommends that Children’s Services Officers: 1. Increase awareness of school transport options through engagement and co-production with parents and carers, in order to reduce the impact on the school transport budget wherever possible. Action – recommendation sent to officers and update requested	Tanya Smith	Could an update be shared in May?	Paper going to Cabinet in October. TBC whether report coming to CS O&S
	28 January 2025				
49	Children in Care and Care Experienced Young People Sufficiency Report Children in Care and Care Experienced Young People Sufficiency Report.pdf	Decision Made: The officers agreed to share the final governance and quality assurance framework with the Committee once agreed and signed off as final. Action – Officers aware The Committee agreed to continue discussions outside the meeting regarding the best ways to address the barriers identified in the report and to reach an	Head of Children’s Commissioning		Work still in progress. Dates to follow.

		<p>agreement on how the Committee will receive that information.</p> <p>Action – Officers aware</p>			
50	<p>Children's Services Capital Strategy 2025/26-2027/28</p> <p>Childcare Sufficiency Assessment 2024-25.pdf</p>	<p>Decision Made: The Committee agreed to discuss the AP improvement plan outside the meeting and decide on the format for its presentation to the Committee. It was suggested that this be covered in one of the Committee's informal briefing sessions.</p> <p>Action – Officers aware</p>	Head of Service Place Planning and Admissions	Agreed – will come as a committee report in September	The report has been produced for the September meeting.
	11 March 2025				
	<p>Children and Young People's Partnership Plan 2025-2030</p> <p>Children and Young Peoples Partnership Plan 2025-2030.pdf</p>	<p>Decision Made: It was agreed that the KPIs for this would be shared with the Committee.</p> <p>Action – Officers aware</p>	Head of Performance, Governance & Systems	KPIs have not yet been agreed. The next meeting is 20 October 2025.	
	<p>SEND Improvement Update</p> <p>SEND Improvement Update.pdf</p>	<p>Decision Made: The officers agreed to share an update on the first free school, including current enrolment figures, and to update the Committee regarding the progress of the second free school.</p>	<p>Director of Education and Skills</p> <p>Interim SEND Improvement Officer</p>		This is coming to the September meeting .

		<p>Action – Officers aware</p> <p>The officers agreed to share the full review of the DSG finances as well as the SEND improvement board's response to the review.</p> <p>Action – Officers aware</p> <p>The Committee requested an update on the ongoing work regarding education outside of school and home education and asked that it be shared with the Committee.</p> <p>Action – Officers aware</p>			
	10 June 2025				
10	<u>Recommendations from Council - Rebirth of Youth Services</u>	<p>Decision Made: Children's Services agreed to consider when they could provide the report and updated the Committee outside of the meeting.</p> <p>Action – Officers aware</p>	Corporate Director of Children's Services	Action been sent to CS.	
11	<u>Youth Justice Service Plan 2025-2026</u>	<p>Decision Made: In response to a question about diversion options, the Committee was advised that a range of outcomes existed and that further information could be provided in writing due to the complexity of the topic.</p> <p>Action – Officers aware</p>	Head of Service, Dorset Combined Youth Justice Service		Information circulated by DS to the Committee on 10/08/25

12	<u>Housing for Care Experienced Young People</u>	<p>Decision Made: The officers agreed to share the missing document, 'Appendix X,' with the Committee after the meeting. Action – Officers aware</p> <p>Decision Made: It was Proposed, Seconded and RECOMMENDED that the Committee seeks assurance that the new Joint Housing protocol has been successfully agreed and is working effectively to ensure our Care Experienced Young People are seeing an improved service and are in receipt of timely advice and safe housing that suits their individual needs and hopes for the future. Action – Officers aware</p>	Director of Housing and Communities		<p>Shared via email on 20/06</p> <p>Agreed with Housing in meeting that update would come as a committee report in January</p>
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